

# Taigh Sgoile na Drochaide - Volunteer

Revision: 1

Effective date: 2021-Feb-08

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## 1. Introduction

This policy guides the School's interaction with volunteers

## 2. Policy Statement

This policy lays out a standard expectation that the school expects from all volunteers as well as what they need to do to become volunteers.

## 3. Becoming a Volunteer

- 3.1. All volunteers must have a child registered with the school, be the parent of an alumnus of the school or be vouched for by at least one member of the Working Group.
- 3.2. All volunteers must have a criminal records and child abuse registry check completed before they start volunteering with the school.
- 3.3. All volunteers must sign a volunteer agreement that includes:
  - 3.3.1. An agreement to abide by all school policy that pertains to volunteers.
  - 3.3.2. A media release agreement that acknowledges that becoming a volunteer may lead to situations where the volunteer may be recorded or asked to interact with the media. While there will be no responsibility to actively participate, the volunteer must acknowledge that they are comfortable with potentially being recorded.

## 4. Responsibilities

- 4.1. To aid the teacher(s) in minding the children or completing other tasks.
  - 4.1.1. This also means following any guidance that the teacher has given them in terms of the disciplinary strategy, care of the environment etc.
- 4.2. To prioritize the creating a Gaelic language environment, to help the children grow in their confidence in using Gaelic.
  - 4.2.1. It is understood and expected that not all volunteers will be fluent in Gaelic, but they should encourage children to keep speaking and using their Gaelic with them.

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4.3. To follow all other policy documents that reference the responsibilities of Volunteers, or Adults, in the classroom.

4.4. To follow the details in the volunteer agreement.

## 5. Conclusion

5.1. This policy will be reviewed annually to ensure its effectiveness and updates shared with relevant stakeholders.

### Revision History & Approval

Revision	Date	Approved by
1	2021-Feb-08	Kenneth MacKenzie